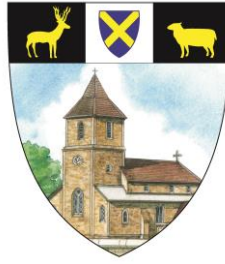


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk
Email: clerk@sandridge-pc.gov.uk

3rd April 2025

To : Councillors Graham Leonard (Chair), June Reid, John Hale, Jennifer Roberts, Adam Twidell, James Lambert, Julie Oakley, Maurice Wells, Carol Chalkley, Mary Ternouth, Raihaanah Ahmed, Debbie Chachulski, Mike White, Luke Sieger

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 9th April 2025 at 7.30pm – please note that this meeting will be preceded by the Annual Parish Meeting at 7pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

AGENDA

- 1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE**
Councillor James Lambert, Adam Twidell, Julie Oakley, Debbie Chachulski
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate

3. **TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 12th MARCH 2025**
4. **QUESTIONS TO OFFICERS**
5. **PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS**

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 13th March 2025 to 9th April 2025. The accounts under the heading 'Online Transfers' are due to be paid on Friday 11th April 2025. It is;

Recommended

That the Online Transfers schedule is approved for payment and all other payments are ratified by Full Council.

7. Woodcock Hill Allotments

At February Full Council it was agreed that allotment holders and Councillor Wren would come back to speak further on this once they had greater clarity over land ownership, access rights and are able to reference a similar model working successfully elsewhere. Attached is an email from Mike Caddy and also a copy of the Royston Town Council Allotment Strategy as referenced in his email. It is;

Recommended

That members further consider this matter. Mike Caddy is expected to be in attendance and Councillor Wren has undertaken to report back to the Parish Council in due course.

8. Local Policing

An opportunity to hear from and raise issues with local PCSO Chris Stokes.

9. Library of Things (Share St Albans)

A member of Share St Albans to come and inform Members of progress on this new local initiative aimed at reducing waste by residents avoiding single use purchases. The Parish Council is providing storage for larger items to assist with their distribution and return.

10. A verbal Progress Report from the Community Centres Manager on the implementation of Reserved Parking Spaces for Marshalswick Community Centre Users

11. Wildflowers in Sandridge Parish

An update from the Project Officer on year three of this Parish Council initiative.

12. Community Garden – The Ollie Foundation

Please see attached an email from the CEO of the Ollie Foundation regarding a collaborative use of the community garden. The proposal is very much in tune with one of the original aims, that of social prescribing through companionship and outdoor activity. The Clerk, following discussion with Councillors Chalkley and White and the PACE Officer have accepted the offer of assistance with the garden and welcome the increased involvement of local people.

13. Matters of Note

- John O'Conner Ltd have planted eight new trees on The Ridgeway, Barnfield Road and Highfield Road on behalf of the Parish Council.
- The Parish Office has had reinstatement valuations for the two community centres carried out. These have been forwarded to the Council's insurers to be applied to the existing policy but have not resulted in an increased premium this year.

- The Year-End Internal Audit will focus around the auditor attending the Parish Office on 28th April 2025.
- The Sports and Recreation Committee have engaged with a new street artist to finish the skate ramp on the Jersey Farm Open Space. This will be a collaborative event with the community encouraged to attend and join in. A poster is enclosed and Members are asked to encourage resident participation.
- Around 32 swift nesting boxes will have been installed within the parish by this meeting. The Committee for Sustainability will continue with the scheme in 2025/26 with many more residents expressing an interest.
- The Jersey Farm Community Centre will be decorated internally in August 2025.
- Work to repair the Tarmac surfacing around Spencer Hall will take place on Thursday 3rd April.

COUNCILLOR AND COMMITTEE REPORTS

14. Grant Applications

- Holiday at Home (St Mary's)

15. VE-Day 80 Commemoration

Councillor Roberts to update Members on likely arrangements at St Leonard's Church for this commemoration.

16. A verbal update from Councillor Hale on the recent meeting with Herts County Council Highways Team

17. Red Eagle S6 Bus Service

Please see attached a report and recommendation from Councillor Ternouth.

18. East St Albans Development – Interim Report

Please see attached a report and recommendation from Councillor Ternouth.

19. Parish Summer Event

Councillors to consider what event they may wish to hold this summer, possibly in the community garden. There is an available budget of £5,000 in 2025/26.

20. An update on the St Albans Parish Conference held on 18th March.

A verbal update from members in attendance at the recent Town and Parish Conference.

21. Meetings of Committees

- Sports and Recreation 17th March 2025
- Committee for Sustainability 1st April 2025
- Jersey Farm Woodland Park Committee 7th April 2025
- Planning Committee – please see below

22. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

23. PLANNING MATTERS

The Planning Committee met on 17th March and 7th April 2025.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications commented on since the last Full Council meeting are;

235/237 Sandpit Lane 5/2025/0018

38 Briar Road 5/2024/2212

114 Osprey Drive 5/2025/0264

Note: Applications above don't include any commented on following the 7th April meeting.

The Chair of the Planning Committee to update Full Council on any comments submitted to the Planning Authority following the above meeting.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

24. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 14th May 2025 at 7.30pm – Marshalswick Community Centre (this is the Annual Meeting of the Parish Council)