

Sandridge Parish Council



Mr. Simon Thwaites
Parish Clerk

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19th March 2024

To: Members of the Jersey Farm Woodland Park Management Committee

The Jersey Farm Woodland Park Management Committee meeting will take place at 7.30pm on **Monday 25th March 2024** in the Committee Room at **Marshalswick Community Centre**. *A site walkabout has also been scheduled at 3pm for those able to make it, meeting outside Woodland House.*

Emma Hostler
Deputy Clerk

A G E N D A

1. To receive and accept apologies for absence

2. Disclosures of interest and requests for dispensations

To receive declarations of interest from Members on items on the agenda and to receive written requests for dispensations for declarable interests.

3. To approve the minutes of the meeting held on Monday 15th January 2024

4. Matters of Report

- Following approval of the Woodland Management Plan at the last meeting, Mark Carter (Parish Warden) and Anne Thomas completed the first stage of thinning and clearance around the future veteran trees in Pat's Wood.

- Mark Carter has completed further hedge management works opposite Bill's Wood.
- Cllr Wells has dismantled the interpretation board adjacent to Jersey Lane as part of the refurbishment programme agreed at the last meeting. In so doing, he has acquired a better understanding of the construction of the boards which will help with the renovation of the remainder through replacement of constituent parts.
- A drainage company has attempted to explore further the extent of blockage affecting the soakaway at the bottom of FP 27 at the St Helier entrance. Unfortunately, they have not been able to access the soakaway due to the pipe being embedded in concrete. The Deputy Clerk has asked for a quote for works to replace the existing soakaway and pipe.
- Cllr Ternouth has gathered over 30 statements from users of the footpath that runs through the privately owned part of the woodland, at the top of Highfield Road, and feels in a position to begin drafting an application to HCC for definitive status.
- The Full Council has approved the go-ahead of a D-Day 80 commemorative event on 6th June. This will take place in the vicinity of the war memorials.
- A memorial tree planted some 14 years ago by a local resident, which disappeared, assumed vandalised, has been replaced with a rowan tree.
- A memorial bench has been commissioned to be sited on the hill adjacent to the Wheat Close playground.
- Plans for the JFWP summer event on 1st June continue, musical events have now been booked, as well as activity equipment, stall holders and caterers.

5. A Proposal for Cycle Parking on the Woodland Park from Cllr Wells

Please find attached a proposal from Cllr Wells for the installation of cycle parking on the Woodland Park. If supported, and if the cycle parking is to be installed in time for the summer event in June, it may be necessary to reallocate funding from within the 2024-5 budget (see item 8). St Albans District Council will also need to be notified of the works. It is;

Proposed

To support the installation of cycle parking for up to 8 bikes on the Jersey Farm Woodland Park at a cost of no more £500.

6. A Proposal for Hedge Planting on the Woodland Park from Anne Thomas

Please find attached a proposal from Anne Thomas for the planting of a native hedgerow adjacent to FP 27 to further enhance the Woodland Park as a suitable environment for wildlife. If supported and the committee wish to proceed with planting in the winter 2024 it may be necessary to reallocate some funding from within the 2024-5 budget (see item 8). It is;

Proposed

To plant a native hedgerow adjacent to FP27 on the Woodland Park at a cost of approximately £1,600.

7. Renewal of the Parkrun Licence

Please find attached a copy of the agreement between Sandridge Parish Council and Parkrun Ltd laying out the arrangements for the weekly parkrun event on the Woodland Park. This Agreement lapsed in 2021 during the pandemic period when the event was temporarily suspended but it may be beneficial to both parties to reinstate it. Amendments to the original agreement have been included in italic type and cover such matters as the licence period, decision to cancel, measures

for mitigating against ground damage during poor weather, and the number of participants. Members are asked to review these amendments, following which it is;

Proposed

To approve the licence between Sandridge Parish Council and Parkrun Ltd for a further two years.

8. Review of Annual Management Plan and Current Expenditure

Please find attached a breakdown of spend to date against the annual 2023-24 budget of £20,335. Total expenditure is currently £18,482 leaving a discretionary spend available of £1,852 to year end if no works are outstanding on the 2023-4 management plan. Members may wish to allocate remaining funds to activities not included on the current management plan, but these would need to be initiated almost immediately.

Also attached is a copy of the management plan and budget for 2024-5. Members will see that this is currently exceeding budget by £625 following the addition of the woodland management works approved at the last meeting. Members may wish to consider a reduction of spend elsewhere within the budget to cover these works, and if necessary to fund additionally the hedgerow planting proposal (item 6).

9. Suggestions and/or Matters for Consideration at the Next Meeting

Extension of the pond habitat included in the 2024-5 management plan.

Members may wish to consider whether there are items on the 'Blue Sky Ideas' list to take forward.

DATE OF THE NEXT MEETING

The next meeting of the JFWP Management Committee will take place at 7.30pm on 1st July 2024 at Marshalswick Community Centre.