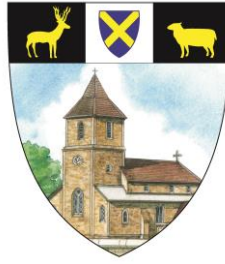


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk
Email: clerk@sandridge-pc.gov.uk

7th March 2024

To : Councillors Graham Leonard (Chair), June Reid, John Hale, Jennifer Roberts, Adam Twidell, James Lambert, Julie Oakley, Maurice Wells, Carol Chalkley, Mary Ternouth, Raihaanah Ahmed, Debbie Chachulski, Mike White, Luke Sieger

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 13th March 2024 at 7.30pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

- 1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE**
Councillor Raihaanah Ahmed
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 14th FEBRUARY 2024**

4. QUESTIONS TO OFFICERS

5. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 15th February 2024 to 13th March 2024. The accounts under the heading 'Online Transfers' are due to be paid on Friday 15th March 2024. It is;

Recommended

That the Online Transfers schedule is approved for payment and all other payments are ratified by Full Council.

7. Lone Worker Policy

Please see attached the Parish Council's Lone Worker Policy. There are two amendments to the original document in blue italics. This was re-adopted by the HR Committee on 5th February. It is;

Recommended

That Full Council ratifies re-adoption of the policy and amendments for review in two years.

8. Additional Clothing Bank

It has been regularly reported that the two clothing/shoe banks at the Parish Office and the more recently installed bank at Spencer Meadow have been well used by residents with no issues of fly tipping whatsoever. Also reported is that commission payments have been received by the Parish Council for clothing deposited.

There has previously been a clothing bank in the car park at Sherwood Avenue but, as with the above sites, this was removed due to fly tipping. This occurred for two reasons. Firstly the collection was too infrequent and secondly the site had no CCTV as a deterrent. These issues have now been overcome with the Salvation Army's collections being very regular and CCTV having been installed in the car park to address anti social behaviour there. It is;

Recommended

That the Parish Clerk writes to the Salvation Army to ask for a fourth bank to be installed in the Sherwood Avenue car park.

9. Safeguarding Policy

Please see attached a draft Safeguarding Policy, being a revised version of that presented to the last Full Council. Councillors Ternouth and Chachulski kindly agreed to further edit the draft in liaison with the Centres Manager for approval. It is;

Recommended

That the attached draft policy is adopted for review every three years.

10. Treasury and Investment Policy

It is;

Recommended

To review and re-adopt the attached policy for the forthcoming year.

11. Grievance Policy

It is;

Recommended

To review and re-adopt the attached policy for a further three years.

12. Matters of Note

- An officer from the Woodland Trust has agreed to attend a Parish Council meeting to share what's currently happening in Heartwood Forest and what's planned for the future. The Full Council meeting on June 12th has been provisionally agreed.
- The Parish Conference at took place at Redbourn Parish Council on March 11th.
- An HAPTC training day for councillors and staff has been arranged for Monday May 13th from 3pm to 6pm. Attendees are encouraged to let the Clerk have details of any topics they'd like covered (this can be absolutely anything relating to the role of a councillor, the function of a council, working with other organisations etc).
- Councillor Wells, in collaboration with the Committee for Sustainability and the community garden volunteers has installed two 1,000 litre water butts to the front of Marshalswick Community Centre. These will collect rainwater to sustainably irrigate the community garden.
- Redevelopment of the Marshalswick Parish Office and Community Hall Site – the Clerk is working to agree a date for Councillors Twidell, White and Wells to meet with Wheathamstead Parish councillors to discuss the building of their new accommodation.
- The Clerk and Councillor Hale, Chair of the Chair of the Finance Committee, met with Trustees of the Sandridge Youth and Sport Community Association (SYSCA) on 26th February to agree a recovery plan to be part-funded through a Parish Council grant. Various works were agreed and prioritised.
- The Project, Amenities and Community Engagement Officer was interviewed by Radio station Mix 92.6 on February 23rd to further discuss the expansion of the Paradise for Pollinators project.
- There will be an internal audit of the Parish Council's Annual Return on 25th April 2024.
- The Parish Office is obtaining quotes to re-carpet the Parish Office and hallway.

COUNCILLOR AND COMMITTEE REPORTS

13. Grant Applications

Sandridge Primary School (Sandridge 10K). A re-submitted application following a request made for further information.

Note: Grants totaling £18,047 have been paid against a £22,000 budget this year leaving £3,953 available. £10,000 has also been earmarked in respect of urgent works at Spencer Hall.

14. A Report on the Effectiveness of the Sandridge Neighborhood Plan in St Albans District Council Planning Decisions from 1st June to 31st Dec 2023

The attached report by Councillor Ternouth has already been considered by the Planning Committee (and the Neighborhood Plan Review Group) and is now submitted to the Parish Council for further comment. A chart detailing breakdown of planning applications was circulated electronically on February 29th to avoid extensive photocopying. If preferred, paper copies of these can be available from the office.

15. B651 Footpath/Bridleway

A verbal update from Councillor Ternouth on a meeting held on February 20th to discuss this permissive bridleway.

16. Parish Summer Event 1st June 2024

Cllr Roberts to provide a verbal update on plans for the Parish Summer Event to be held on 1st June 2024.

17. Meetings of Committees

- 6th March 2024 Sports and Recreation Committee
- Planning Committee – please see below

18. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

19. PLANNING MATTERS

The Planning Committee met on 19th February and 11th March 2024.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council.

No planning applications were commented on following the February meeting.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

20. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 10th April 2024 at 7.30pm – Marshalswick Community Centre (this will be preceded by the Annual Parish Meeting at 7pm)