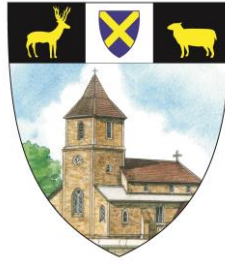


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk
Email: clerk@sandridge-pc.gov.uk

2nd November 2023

To : Councillors Graham Leonard (Chair), June Reid, John Hale, Jennifer Roberts, Adam Twidell, James Lambert, Julie Oakley, Maurice Wells, Carol Chalkley, Mary Ternouth, Rehana Ahmed, Debbie Chachulski, Mike White, Luke Sieger

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 8th November 2023 at 7.30pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

AGENDA

- 1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 11th OCTOBER 2023**

4. QUESTIONS TO OFFICERS

5. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 12th October 2023 to 8th November 2023. These accounts are due to be paid on Friday 10th November 2023. It is;

Recommended

That this schedule is approved for payment by Full Council.

7. Clothing Banks

The provision of two Salvation Army clothing banks in the Parish Office car park has been very successful. They have been emptied regularly and there has been no fly tipping. The Clerk has been in conversation with the provider and a further bank within the Spencer Meadow car park would seem viable given that there's none elsewhere in the village. Historically, this has been the most problematic site with regular fly tipping occurring once the bins filled. A sign was installed last year warning potential fly tippers that CCTV operates in the car park.

Using Parish Council run car parks for this purpose is very much in the spirit of the Sustainability Policy of the Council and the Committee for Sustainability expressed approval at a meeting held on October 17th. There is no long-term commitment to retain a bank that's causing issues. It should be noted that each bank will normally take up a single parking space.

Unlike the previous bank provider, the Salvation Army pays a small commission to the land owner and the first payment has been received in the sum of £35. It is;

Recommended

To install a further Salvation Army clothing bank in the Spencer Meadow car park at the earliest opportunity. It is further;

Recommended

That the commission payments are earmarked each year with Members then nominating a Parish Council environmental project to receive the funding in Spring (e.g. tree planting).

8. Centres Manager Report

At a meeting of Full Council on September 13th it was resolved for the Centres Manager to report twice a year to Full Council. Attached is an autumn report, to be followed by a spring report next year. The Centres Manager will attend the meeting to respond to any questions. It is;

Recommended

That members formally note the report's contents and assess the suitability of the content.

9. Committee for Sustainability - Terms of Reference

Please see attached draft Terms of Reference agreed by the committee at its inaugural meeting last month.

Please note that there is one vacancy for a Parish Councillor on the committee and four vacancies for public members. It is;

Recommended

To approve the draft Terms of Reference as attached.

10. Standing Orders

To review and re-adopt Sandridge Parish Council's Standing Orders (last reviewed November 2022). An electronic copy of this document was sent to Members by the Clerk on 24th October 2023.

11. Parish Event

There is a sum in the draft 2024/25 budget of £12,000 for a parish event. If Members approve the budget in December and are minded to hold an event next year it would be prudent to start planning in the next month or so. Members are, of course, able at this stage to increase or reduce the suggested sum.

12. Matters of Note

- A Climate Fresk session led by Councillor Lambert was held on October 23rd. Nine councillors and staff members attended the session which was very informative and thought provoking. There is a waiting list of three for a second session which could be held if others come forward.
- Work on the Sandridge village public toilets commenced on October 30th and will last up to three weeks. Only one unit will be brought back into service at this time.
- Councillor Chalkley and the Project Officer recently met with a member of Wheatfields School staff to discuss collaborative working in the community garden to educate the children and allow them to be involved in a community project.
- An insurance settlement of £850 has been received from Zurich Municipal Zurich in respect of repairs to the skate ramp.
- The Committee for Sustainability is exploring sites where dual bins can be installed in Parish Council parks (as per the Sustainability Policy). All waste is currently taken to landfill.
- Sustainable St Albans has kindly agreed to have a member sit on the Parish Council's Committee for Sustainability.
- An article will appear in the Winter edition of Neighbourhood News to promote a project initiated through the Committee for Sustainability. Members of the community will be asked if they have skills in repairing various everyday items such as garden tools, clothing and furniture. It's hoped that, with enough volunteers coming forward, it will be possible to organise a regular repair shop in support of the Parish Council's Sustainability Policy.
- Following Councillor Chalkley's article in the Neighbourhood News regarding residents sponsoring a tree on or near their verge, six householders have expressed an interest with four able to proceed.
- The draft 2024/25 Budget and recommended precept were presented to the Finance Committee on October 30th. This will appear on the December agenda of Full Council.

COUNCILLOR AND COMMITTEE REPORTS

13. Grant Applications

Jersey Farm Day Care Centre - assistance with hire charges. Please note; A grant of £2,000 was awarded to the group in April 2023, i.e. this financial year. This application was, however, made late in error and was intended to be in respect of the 2022/23 financial year. It was physically paid in May. There was not, therefore, any grant assistance awarded in 2022/23.

In order to get 'back on track', the Clerk has recommended that the group make a second application this current year (in November as has happened historically) for Members to consider.

Note: Grant expenditure/pledges so far this year amount to £14,025 against a budget of £22,000.

14. Proposed Climate and Ecology Bill

Details of a request for support of the Climate and Ecology Bill, due its second reading in Parliament later this month were emailed to Members on October 18th and again on October 20th. The request came from an organisation called Zero Hour which is lobbying the Government to pass the Bill.

Attached is a proposed motion modelled on that drafted by Zero Hour and worded such that it will carry the greatest impact. Councillors Lambert and Twidell;

Propose

That the Parish Council confirms support for the Bill by passing the attached motion, in particular points 1-4 at the foot of the page.

15. Public Access through Oaklands College During Building Works

Please see attached a report and proposal from Councillor Hale.

16. Sandridge Neighbourhood Plan Review

Please see the attached report and proposal from Councillor Hale.

17. Bus Services in the Parish

Please see attached a report from Councillor Roberts.

18. Meetings of Committees:

- Community for Sustainability 17th October 2023
- Finance Committee 30th October 2023
- Planning Committee – see below

19. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not generally make decisions under this item

20. PLANNING MATTERS

The Planning Committee met on 25th September, 16th October and 6th November 2023.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications commented on since the last Full Council meeting are;

2A St Helier Road AL4 9LG 5/2023/1907

29 Wheat Close AL4 9NN 5/2023/1937

5 Ardens Way AL4 9UW 5/2023/2022

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

21. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 13th December 2023 at 7.30pm – Marshalswick Community Centre