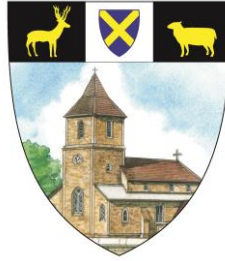


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871

www.sandridge-pc.gov.uk

Email: clerk@sandridge-pc.gov.uk

7th September 2023

To : Councillors Graham Leonard (Chair), June Reid, John Hale, Jennifer Roberts, Adam Twidell, James Lambert, Julie Oakley, Maurice Wells, Carol Chalkley, Mary Ternouth, Rehana Ahmed, Debbie Chachulski, Mike White, Luke Sieger

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 13th September 2023 at 7.30pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

- 1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE**
Councillor Chalkley
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate

Full Council 13th Sept 2023

3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 12th JULY 2023
4. QUESTIONS TO OFFICERS
5. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 13th July 2023 to 9th August 2023. These accounts were paid on Friday 11th August following circulation of the schedule to Members. It is;

Recommended

That payment of this schedule is ratified by Full Council.

Please also find attached a schedule of creditor payments for the period 10th August 2023 to 13th September 2023. These accounts are due to be paid on Friday 15th September 2023. It is;

Recommended

That this schedule is approved for payment by Full Council.

7. Projects Update

Please see attached a report by the Projects, Amenities and Community Engagement Officer with updates on various projects throughout the parish.

8. Sandridge Parish Council's Risk Management Policy

The Parish Council's Risk Management Policy was created in July 2016 for annual review. An electronic version of the scheme was circulated to members on 22nd August 2023. It is;

Recommended

That Sandridge Parish Council resolves to re-adopt the policy as circulated on 22nd August for review in September 2024.

9. St Albans District Association of Local Councils (SADALC)

To confirm the Sandridge Parish Council representation on this association. One representative should be attending each quarterly meeting with a reserve available. Meetings are an opportunity for Clerk's and Councillors to share thoughts with those of other local councils and to hear and be involved in District Council initiatives. The next meeting will be on 2nd October at Wheathampstead Parish Council.

10. Combined Community Centres Committee

To review the attached report and recommendation by the Parish Clerk regarding management of the two community centres.

Matters of Note

- It is expected that a first draft version of the Parish Council's new website will be presented to Members at the October meeting of Full Council.
- The Parish Council was unsuccessful in securing the purchase of woodland adjacent to the Jersey Farm Woodland Park in July, bidding having exceeded the sum approved at a meeting held on 12th July 2023.

- Officers at the District Council are assessing quotes to refurbish the toilet block in the car park adjacent to Sandridge Village Hall. The Clerk has asked whether the existing toilets may be made available in the meantime and the various options are now being explored by District Council officers.
- The clothing banks in the Parish Office car park will be replaced by new banks supporting the Salvation Army's community support initiatives. The Parish Council will receive some income for hosting the banks. The previous provider was unreliable in regularly emptying the banks, resulting in fly tipping.
- Members of London Colney Parish Council visited the community garden on August 29th and are discussing the feasibility of having something similar in their parish.
- The event planned to create street art on the skate ramp has twice been delayed due to the weather. This will be rescheduled at the first opportunity.
- There will be an internal audit carried out on November 20th. The external audit report from PKF is expected w/e 15th September for report to the Finance Committee on the 25th September.

COUNCILLOR AND COMMITTEE REPORTS

11. Grant Applications

- Friends of Jersey Lane

Any award to be made under the Highways Act 1980 s.43

Note: Grant expenditure to date is £7,443 against a budget of £22,000. The sum of £5,000 has also been earmarked in respect of the Lychgate renovation.

12. New Bike Rack for the Community Garden and Library

Please see attached Councillor Wells' report and proposal for a combined planter/bike rack at Marshalswick Community Centre. An electronic version of this report was emailed to Members on August 22nd because it contains hyperlinks.

13. PEAP Committee

Please see attached a report and joint recommendation by the Parish Clerk and Councillor Jenny Roberts in respect of expanding and renaming the PEAP Committee.

14. Neighbourhood Plan

To receive a report from the Neighbourhood Plan Working Group (attached with appendices) on progress in reviewing the Sandridge Parish Council Neighbourhood Plan.

15. Climate Fresk Training Opportunity

In order for organisations to reduce their carbon footprint and build solutions to the climate emergency it is first necessary to understand the problems at hand. Climate Fresk is an organisation offering guidance based on presenting neutral, objective and scientifically proven facts. Training has been given to over a million participants globally. Please follow this link for further details, <https://climatefresk.org/>.

Councillor Lambert is a trained facilitator and has offered to provide free training to other councillors, public members, staff and possibly members of the public through three-hour interactive sessions. It is;

Proposed

To run one or two training sessions for councillors, staff and public members in the first instance (up to eight participants in each), possibly then expanding the audience to include members of the public.

16. Parish Council Response to the draft Local Plan for St Albans District

To consider the attached response to the District Council's draft Local Plan Regulation 18 Consultation. The deadline for submitting comments is September 25th 2023.

17. Bentsley Spinney

To consider the attached report and proposal from Councillor Chachulski.

18. St Leonard's Flower Festival

In previous years Councillor Jenny Roberts has created a flower arrangement for this festival on behalf of the Parish Council. The theme this year is weddings. It is;

Proposed

That the Parish Council contributes £100 towards the cost of this year's display.

19. Meetings of Committees:

- Community Centres Committee – re-scheduled to October 2nd 2023
- Planning Committee – see below

20. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

21. PLANNING MATTERS

The Planning Committee met on 24th July, 14th August and 4th September.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications commented on since the last Full Council meeting are;

8 Westfield Court AL4 9JN Application 5/2023/1522

Menage to North of Sandridgebury Farm, Sandridgebury Lane Application 5/2023/1113

13 Briar Road AL4 9TH 5/2023/1682

13 Briar Road AL4 9TH 5/2023/1683

Sandringham School & Wheatfields School 5/2023/1485

1 Runcie Close AL4 9AX 5/2023/1656

7 Downes Road AL4 9NS 5/2023/1623

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

22. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 11th October 2023 at 7.30pm – Marshalswick Community Centre