



SANDRIDGE PARISH COUNCIL

Met at Jersey Farm Community Centre on Wednesday 9th March 2022 at 8pm for a meeting of The Council

PRESENT:

Councillors John Hale (Chair), Neil Harris, June Reid, John Foster, Jon Hegerty, Graham Leonard, Lyn Bolton, Jenny Roberts

OFFICERS:

Simon Thwaites, Parish Clerk
Emma Hostler, Deputy Clerk
Rebecca Pannese, Project and Amenities Officer

ABSENT:

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IN ATTENDANCE:

One member of the public was present and one of the applicants for the casual vacancy (item 5268) was also in attendance.

5262 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillors John Newton Davies, Janet Churchard, Geoff Churchard, Patsy Cann, Sam Vosper

5263 DISCLOSURES OF INTEREST

There was none.

5264 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 9th FEBRUARY 2021.

The minutes of the meeting of the Council held on 9th February 2022 were reviewed. They were agreed to be a correct record and it was unanimously;

Resolved

That the minutes of the meeting be approved and signed by the Chair.

QUESTIONS TO OFFICERS

5265 Questions to Officers

A question was asked and responded to.

5266 Public Participation – an opportunity for residents to raise issues or ask questions of Members

There was none.

CLERK'S REPORTS

5267 Monthly Accounts

Members reviewed a schedule of creditor payments for the period 10th February 2022 to 9th March 2022. Questions were asked and responded to before it was unanimously;

Resolved

To approve the payment of this schedule, to be made on Friday 11th March 2022.

5268 Casual Vacancy on the Parish Council

Members considered two applications for this vacancy. Following discussion It was;

Resolved

To co-opt Mr Jonathan Maskell to the vacant Marshalswick North (East) seat.

5269 Lone Worker Policy

Members reviewed this document before it was unanimously;

Resolved

To re-adopt the policy with one amendment.

Post meeting note: The amended policy has been circulated to staff.

5270 Internet Banking Procedure

Members reviewed this document before it was unanimously;

Resolved

To re-adopt the procedure.

5271 Tree Planting

The Project and Amenities Officer updated members on the progress of tree planting in the parish. It was reported that the County Council has recently planted more than 30 trees and the Parish Council 4 trees on verges.

5272 Matters of note

- The Clerk is looking at the provision of the Internal Audit Service (IAS) for the forthcoming year. It is anticipated that a recommendation will be made to either the Finance Committee once a revised meeting has been scheduled or to Full Council in April.
- The Clerk has yet to receive a recommended schedule of works from the Church's preferred contractor in respect of the collapsed grave at St Leonard's Churchyard. This is being actively chased.
- The contract for the Jersey Farm Open Space Pump Track is now advertised on the Supply Hertfordshire contract finder website, this work having been carried out in liaison with colleagues at St Albans District Council. A planning application will soon be submitted to the District Council in this regard. The Clerk was asked to forward the planning application to councillors when ready.
- The new artificial turf sports court at Spencer Meadow continues to be well used.

COUNCILLOR AND COMMITTEE REPORTS

5273 Grant Applications

There were no grant applications this month.

5274 London Luton Airport Expansion – Public Consultation

Councillors discussed a report from Councillor Hale, circulated with the agenda. It was proposed by Councillor Hale, seconded by Councillor Leonard and;

Resolved

To write a further letter of objection to the proposed further expansion.

5275 Sandridge Conservation Area Character Statement

On March 2nd an electronic copy of this statement incorporating Councillor Newton-Davies' proposed amendments was circulated to all members. Following discussion of his proposed amendments it was proposed by Councillor Hale, seconded by Councillor Bolton and unanimously;

Resolved

To approve the Character Statement as amended for submission to the District Council ahead of the extended deadline of March 11th.

5276 Jersey Farm Woodland Park Summer Event

Councillors received a written and verbal update on this event from Councillor Roberts, including a request for additional event funding in 2022/23.

Following discussion it was proposed by Councillor Roberts, seconded by Councillor Reid and;

Resolved

To increase the available budget for this event from £7,500 to £12,500

5277 Parliamentary Boundary Review (updated version)

Members considered a report and recommendation from Councillor Hale. Following discussion it was proposed by Councillor Hale, seconded by Councillor Leonard and unanimously;

Resolved

To note the report as circulated.

5278 Meetings of Committees:

There were no issues raised from the following draft committee minutes produced since the last Full Council meeting.

- Human Resources Committee 7th February 2022
- Jersey Farm Woodland Park Committee 14th February 2022
- Planning Committee 27th January and 17th February 2022

5279 MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

- The Clerk informed the meeting that the white gates at the southern entrance to Sandridge Village have been replaced at the Parish Council's expense. The gates are used as a means of traffic calming by clearly letting drivers know they're entering a zone with a lower speed limit.
- The Clerk informed Members that the area to the rear of Marshalswick Community Centre, used largely by the pre-school, has this week been fully laid to lawn following the installation of a soakaway.

5280 Planning Matters

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. The planning applications commented on since the last Full Council meeting are;

11 House Lane, Sandridge – Planning Application: 5/2022/0320
28 Holborn Close, St Albans – Planning Application: 5/2022/0325

5281 SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Councillor Leonard asked if the structure of the agenda in relation to planning could be reviewed.

DATE OF NEXT MEETING

The next meeting of Sandridge Parish Council is scheduled to be held on Wednesday, April 13th 2022 – location and time to be confirmed.

There being no further business the meeting closed at 9.06pm.

Chair

Date

Cllr John Hale