



**SANDRIDGE PARISH COUNCIL**

Met at Jersey Farm Community Centre on Wednesday 9<sup>th</sup> February 2022 at 8pm for a meeting of The Council

**PRESENT:**

Councillors John Hale (Chair), Neil Harris, June Reid, John Foster, John Newton-Davies, Geoff Churchard, Patsy Cann, Jon Hegerty, Sam Vosper

**OFFICERS:**

Simon Thwaites, Parish Clerk  
Emma Hostler, Deputy Clerk  
Rebecca Pannese, Project and Amenities Officer

**ABSENT:**

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**IN ATTENDANCE:**

No members of the public were present

**5241 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillors Graham Leonard, Lyn Bolton, Jenny Roberts, Janet Churchard

**5242 DISCLOSURES OF INTEREST**

There was none.

**5243 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 8<sup>th</sup> DECEMBER 2021.**

The minutes of the meeting of the Council held on 8<sup>th</sup> December 2021 were reviewed. They were agreed to be a correct record and it was unanimously;

**Resolved**

That the minutes of the meeting be approved and signed by the Chair.

**QUESTIONS TO OFFICERS**

**5244 Questions to Officers**

There was none.

**5245 Public Participation – an opportunity for residents to raise issues or ask questions of Members**

No members of the public were present.

**CLERK'S REPORTS**

**5246 Monthly Accounts**

Members reviewed a schedule of creditor payments for the period 9<sup>th</sup> December 2021 to 12<sup>th</sup> January 2022. Questions were asked and responded to before it was unanimously;

**Resolved**

To ratify the payment of this schedule, made on Friday 14<sup>th</sup> January 2022 following the cancellation of the January Full Council meeting.

Members also reviewed a schedule of creditor payments for the period 13<sup>th</sup> January 2022 to 9<sup>th</sup> February 2022. A question was asked regarding electricity charges at Jersey Farm Community Centre and the Chair asked for the Centres Manager to make further enquiries regarding the increase. It was unanimously;

**Resolved**

To approve the schedule for payment on 11<sup>th</sup> February 2022.

The Deputy Clerk informed the meeting of one additional invoice that had been received after the circulation of the agenda. Following an explanation and request to approve payment of the invoice it was unanimously;

**Resolved**

To approve payment of the additional invoice.

**5247 Defibrillator Training**

Members considered a report and recommendation by the Project and Amenities Officer in respect of first aid training. It was unanimously;

**Resolved**

To delegate authority to spend up to £2,000 for the training of people living or working in the parish. The Project and Amenities Officer was asked to look carefully at the option of free training before committing to use the allocated budget.

**5248 Annual General Risk Assessment**

A summary of the General Risk Assessment carried out last month by the Clerk and Deputy Clerk was circulated with the agenda. Members noted there were no items where the risk score requires intervention/mitigation. It was unanimously;

**Resolved**

That Members formally note the risk assessment summary and its conclusions as circulated and further note that a full copy is available at the Parish Office for inspection.

**5249 Procedure for the Co-option of a Councillor when a Casual Vacancy Arises**

Members reviewed the procedure document for the co-option of a parish councillor. It was unanimously;

**Resolved**

To re-adopt the procedure document for further review in three years.

**5250 Sustainability Policy**

Members considered the Parish Council's Sustainability Policy document, first adopted by The Council in December 2019. It was unanimously;

**Resolved**

To re-adopt the policy for further review in two years.

**5251 Stage II of Skyswood Path**

Following discussion it was unanimously;

**Resolved**

To proceed with stage two of the Skyswood footpath from Hughenden Road to join the recently laid pathway from Sherwood Park to Hazelmere Road in 2022/23.

**5252 Wheathampstead Neighbourhood Plan - Regulation 16 Consultation.**

It was unanimously;

**Resolved**

That the Clerk should write to The Parish Clerk at Wheathampstead Parish Council stating that Sandridge Parish Council has no comments at this stage.

**5253 Sports and Recreation Committee Terms of Reference**

It was unanimously;

**Resolved**

That Full Council ratifies an amendment to the Sports and Recreation Committee's Terms of Reference to increase the number of annual meetings from three to four.

**5254 Casual Vacancy on the Parish Council**

The Clerk informed the meeting that an insufficient number of residents had called for an election to the vacant seat on the Parish Council. The vacancy will therefore be co-opted to at the meeting of the Parish Council to be held on March 9<sup>th</sup>. Notices have been displayed to this effect.

**5255 Matters of note**

- Laying of stage I of the new all-weather path through Skyswood has now completed.
- A meter has finally been installed in the lamp column adjacent to the new Christmas lights in Sandridge village. This was the final step to complete the installation.
- Volunteers working in partnership with the PEAP Committee have installed a small pond to the front of Marshalswick Community Centre.
- The resurfacing of Spencer Meadow Court 2 has now been completed successfully. The court has been reported as being in daily use by football teams. It has also been confirmed as well suited to netball.
- The Clerk has met with a contractor in respect of the collapsed grave in St Leonard's churchyard. The next stage is for the surface around the grave to be excavated in order to decide the best way forward and submit a request to the Diocese. Permission has been given and the Clerk is in correspondence with the contractor.
- The Clerk has been asked to resubmit legal charge (CH1) form to the Land Registry in respect of the William Bell open space. The Council's solicitors, Brethertons, received notice last month that the CH1 previously submitted was incomplete and that title had not yet therefore been registered.

**COUNCILLOR AND COMMITTEE REPORTS**

**5256 Grant Applications**

- Sandridge Cricket Club

Following discussion it was unanimously;

**Resolved**

To award Sandridge Cricket Club the sum of £1,150 towards grounds maintenance. The award made under the General Power of Competence.

**5257 Jersey Farm Woodland Park Summer Event**

Members of the Event Working Party updated the meeting on progress towards this year's event. A further update to the March meeting of Full Council was requested.

The Clerk undertook to make enquiries regarding cancellation insurance.

**5258 Meetings of Committees:**

There were no issues raised from the following draft Committee minutes produced since the last Full Council meeting.

- Combined Community Centres Committee 13<sup>th</sup> December 2021 POSTPONED
- Planning Committee 16<sup>th</sup> December and 6<sup>th</sup> January 2022
- JFWP Management Committee 10<sup>th</sup> January 2022 POSTPONED
- PEAP Committee 25<sup>th</sup> January 2022 – MEETING NOT QUORATE

**5259 MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA**

1. The Chair expressed his thanks to all those involved in the tree planting at the St Leonard’s Open Space on Sunday 6<sup>th</sup> February.
2. Councillor Newton Davies informed Members that a further meeting of the Traffic Calming Working party has been arranged for March 3<sup>rd</sup>.
3. The Boundaries Commission will undertake a public consultation on proposed revisions to parliamentary boundaries, commencing 22<sup>nd</sup> February 2022.
4. Councillor Hale undertook to report to Full Council in March on the London Luton Airport consultation.

**5260 Planning Matters**

Sandridge Parish Council’s Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. The planning applications commented on since the last Full Council meeting are;

- 262 The Ridgeway, St Albans
- Land Rear of 213 The Ridgeway, St Albans
- 6 Highfield Road, Sandridge
- 15 Highfield Road, Sandridge
- Ivens Orchids, Sandridge
- 5 Queens Crescent, St Albans

**5261 SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS**

- The Parish Council Summer Event
- Proposed Parliamentary Boundary Changes
- London Luton Airport Expansion

**DATE OF NEXT MEETING**

The next meeting of Sandridge Parish Council is scheduled to be held on Wednesday, March 9<sup>th</sup> 2022 – location and time to be confirmed.

There being no further business the meeting closed at 8.53pm.

**Chair .....**

**Date .....**

**Cllr John Hale**