



FINANCE COMMITTEE Met at Marshalswick Community Centre on Monday 11th April 2022 at 7.30pm

PRESENT: Councillors John Hale, Lyn Bolton, Janet Churchard, John Newton Davies

OFFICERS: Simon Thwaites, Parish Clerk, Emma Hostler, Deputy Parish Clerk

IN ATTENDANCE: Councillor Geoff Churchard

656 ELECTION OF CHAIR

The Clerk chaired the meeting to allow the election of a Chair specifically for this meeting. Councillor John Hale was nominated and this was seconded. He was unanimously elected as Chair for this meeting only.

657 APOLOGIES

There was none. Councillor Hale informed the meeting that Councillor Harris had resigned from the committee. He thanked Councillor Harris for his past contribution.

658 DISCLOSURES OF INTEREST AND DISPENSATIONS

There was none.

659 MINUTES OF THE MEETING HELD ON THE 25th OCTOBER 2021

The minutes of the meeting held on the 25th October 2021, having been previously circulated, were reviewed. It was:

Resolved

That the minutes be approved and then signed by the Chair.

660 FINANCIAL REGULATIONS

Members reviewed a number of minor amendments to the Financial Regulations as proposed by Councillors Harris and Bolton. The amendments were discussed, and a number of them retained. These will be brought to Full Council in May for ratification.

It was requested that the officers review sections 6 and 11 of the Financial Regulations against the NALC pro-forma to determine if any additional amendments are required.

661 EXPENDITURE ON RE-TURFING AT MARSHALSWICK COMMUNITY CENTRE

The Committee discussed expenditure on re-instating the lawn to the rear of Marshalswick Community Centre following the installation of a soakaway. This work had previously been agreed as urgent and approved by the Chair of the Council and the Chair of the Community Centres Committee. It was unanimously;

Resolved

To ratify the expenditure of approximately £1,735.

662 MATTERS OF NOTE

- George Street Accountants attended the Parish Office on April 11th to commence the year-end process. The internal auditor, Green Biro Ltd, will attend on May 10th to complete a year-end audit.
- The Chair of the Council has signed off the quarterly bank reconciliations. It is a requirement of the Financial Regulations that this is noted by the committee.
- The Clerk has attended three training sessions in respect of the new HCC Pensions administration reporting software.

663 BUDGETARY CONTROL

Members considered a budgetary control report circulated before the meeting. It was noted that net savings on the 2021/22 budget of £15,000 were projected.

664 WILLIAM BELL FOOTPATH

The Committee reviewed a report by the Project and Amenities Officer recommending works to be carried out on the uneven footway between William Bell Open Space and The Ridgeway. Also noted was that one contractor/solution was recommended within the report, due to be discussed at Full Council on Wednesday 13th April. It was unanimously;

Resolved

To recommend the findings within the report to Full Council.

665 BMX PUMP TRACK

The Committee considered a report by Councillor Leonard circulated before the meeting, addressing some concerns raised by the District Council’s auditor in respect of the contractor selected to build the pump track. The Clerk explained that several measures addressing the implied risks were being worked through by himself, the Project and Amenities Officer and the Sports and Recreation Committee Chair.

666 INTERNAL AUDIT SERVICE (IAS)

The Clerk took Members through a report and recommendation in respect of the appointment of a new IAS before the report is discussed at Full Council on April 13th. The report and recommendation were noted without issue.

667 ITEMS FOR INCLUSION ON THE NEXT AGENDA

There was none.

The meeting closed at 9.35 pm.

DATE OF NEXT MEETING – Monday May 30th 2022 at 7.30pm

Chair **Date**